

SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029

SCHOOL BOARD WORK SESSION

February 13, 2018

6:30 p.m.

Board Members Present: Aaron Dentz, Peggy Moede, and Susie Polentini.

Also in attendance: Nick Kent of PRA, Kristin Schmidt and Jerrod Wolf of C.G.Schmidt, Melissa Thompson and Jeremy Struss of Swallow School, and community members Rebecca Mattano, Rich Kaiser, Jim deVries, Sidney Dixon, Shannon Strobusch, Luke Szafranski, John Huggett, Julie Carlsen, Bob Mallow, Bob Menefee, and John Siepman.

CALL TO ORDER

The work session began at 6:31 p.m.

DISCUSSION

Members of the Board of Education, community, and school staff met for the fourth Facilities Advisory Committee (FAC) meeting. The meeting began with an agenda overview and meeting preview presented by the committee co-chairs.

Superintendent Melissa Thompson then presented a summary of the recent *Community Conversations* series along with specific prioritized feedback from each individual *Community Conversation*.

Committee members, upon review of this information, requested that the Support for Next Steps section of the Overall Summary breakout the suggested priorities by stakeholder group.

Nick Kent of PRA then shared prior design solutions as starting points for the FAC's design process and Director of Business Services Jeremy Struss provided the committee with the district's five-year financial forecast.

Jerrod Wolf of C.G. Schmidt presented the updated Capital Improvement Project (CIP) List and discussed how costs are determined and how inflation can impact future costs depending on the timeline to complete known maintenance projects. Committee members requested that the CIP descriptions be refined so that those without construction backgrounds can easily understand each project listed.

FAC members completed Exit Slips listing things committee members learned, want to know more about, and based on the feedback presented, what are the three highest priorities that should be accommodated within the building environment? The meeting concluded with co-chairs Bob Mallow and John Huggett facilitating a discussion of Plus/Deltas for the meeting and going over the homework in preparation for the next meeting to prioritize the CIP list and school needs.

ADJOURNMENT

The meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Melissa Thompson
Superintendent

February 13, 2017 – School Board Work Session Minutes

Approved: _____

_____, President

_____, Clerk